



Kingfisher Schools Trust

SUPPORTING STUDENTS WITH LONG-TERM MEDICAL CONDITIONS POLICY

VERSION 2

01/02/2023

Supporting Students with Long-Term Medical Conditions Policy

Kingfisher Schools Trust supports and welcomes students with long and short term medical conditions. We will not deny admission to any child because of a medical condition.

We have a legal duty under the Children and Families Act 2014 to support students with long-term medical conditions such as diabetes, asthma and epilepsy, and we will make every effort to ensure that these children have full access to the curriculum, all sporting activities and educational visits so that they can play a full and active role in the academy.

We work closely with parents/carers, health and social care professionals, local authorities, commissioners and other support services to ensure effective individual health care plans, monitoring, reviewing and updating procedures are in place and to ensure children with medical conditions receive a full education.

Individual healthcare plans will be drawn up in partnership between the academy, parents, student and a relevant healthcare professional.

We want parents and carers to feel confident and reassured that we are providing effective support for their child's medical condition that involves:

- having in place risk assessments for all activities on and off-site
- having in place individual healthcare plans
- allowing children easy access to their medication
- administering medication when and where necessary
- allowing children with medical conditions to take drinking, eating or toilet breaks when and where necessary
- not penalising a child for poor attendance due to their medical condition
- dealing with children's social and emotional problems linked to their medical condition
- having in place sufficient academy personnel that are suitably trained
- ensuring all relevant academy personnel are aware of individual children's medical condition
- having in place effective transitional arrangements between schools
- having in place effective home-to-school transport arrangements

We are aware that we have a common law duty to act in loco parentis and we will take the necessary action in an emergency whether it is on or off-site.

Administration of medicines by any member of the academy personnel is undertaken purely on a voluntary basis and individual decisions will be respected. However, appropriate training will be provided before any member of the academy personnel who has volunteered and accepted this role to be familiar with all administration of medication procedures. Under no circumstances will a member of the academy personnel administer prescription medicines or undertake healthcare procedures without appropriate training.

We ensure the physical academy environment is accessible, inclusive and favourable to students with short and long term medical conditions when undertaking all activities in or out of school time.

We work hard to have in place and to maintain a system that ensures all medical care plans are kept up to date and are available at all times to academy personnel who may need them in an emergency. It is vital that all medical care plans clearly indicate whether a student needs emergency medication such as asthma inhalers or epipens.

Aims

- To support students with long-term medical conditions such as allergies, diabetes, asthma and epilepsy
- To ensure students with long-term medical conditions have access to education, sporting activities and educational visits.
- To ensure effective individual health care plans are in place

Responsibilities

The **Trust Board** has:

- responsibility for ensuring that arrangements are in place to support students with medical conditions
- responsibility for ensuring full compliance with all statutory responsibilities
- responsibility for ensuring that children with long-term medical conditions have the same rights to admission as other children
- responsibility for ensuring funding is in place to support this policy
- responsibility for ensuring this policy and all policies are maintained and updated regularly
- delegated powers and responsibilities to the Headteacher to ensure all academy personnel and stakeholders are aware of and comply with this policy

The **Headteacher** will:

- be responsible for ensuring that training is in place for relevant academy personnel who support children with long-term medical conditions
- provide the necessary support for students with long-term medical conditions
- ensure that risk assessments are in place for students with long-term medical conditions, including for educational visits, holidays and other academy activities
- ensure transitional arrangements are in place
- ensure all academy personnel, students and parents are aware of and comply with this policy

Designated members of Academy Personnel will:

- ensure relevant academy personnel are made aware of children with long-term medical conditions including changes to their needs
- ensure all individual healthcare plans are in place and up to date

- provide awareness training for staff
- undertake risk assessments for extra-curricular activities, educational visits and other off-site visits
- liaise with parents/carers, feeder schools and transitional schools
- ensure all medications are kept in a secure place and accessible only to the designated persons
- ensure all medications are kept cool in a small secure fridge if required
- ensure records are kept of all medications administered to children

Individual Healthcare Plans

Individual Healthcare Plans will be devised and written at a meeting involving:

- relevant academy personnel
- the student
- parents/carers
- local healthcare and medical professionals

At this meeting the following will be discussed:

- confidentiality of student information
- list of academy personnel who need to know of the child's condition
- the medical condition
- symptoms and treatments
- signs
- how the condition is triggered
- medication and dosage
- self-management of medication
- medication administered by academy personnel (with written permission in place)
- storage and accessibility of medication
- dietary requirements
- access to food and drink
- specialist equipment
- level of support required
- academy personnel absence cover arrangements
- training needs of support personnel
- health and safety issues
- environmental issues and requirements
- attendance at medical appointments
- procedures regarding educational visits
- school timetable
- time between lessons
- extra time to complete exams
- use of rest periods
- additional support in catching up with lessons
- counselling sessions
- reintegration after a period of absence
- transitional arrangements

- special educational needs arrangements (if any) or
- links to a special educational needs statement
- risk assessments
- dealing with emergency situations
- school evacuation procedures
- home to school transport arrangements
- roles and responsibilities of relevant academy personnel

Parents/carers will:

- be aware of and comply with this policy
- inform the academy if their child has a long-term medical condition
- provide up to date medical information regarding their child's condition
- be involved in discussions regarding medical support and individual healthcare plans for their child
- provide the appropriate medication for the academy to administer
- ensure medications are in good supply
- provide any specialist equipment
- ensure their contact details are kept up to date
- ensure that all emergency contacts are current

Academy personnel will:

- comply with all aspects of this policy
- not administer medications without the appropriate training
- not undertake healthcare procedures without the appropriate training
- report any concerns they have

Students will:

- be involved in discussions regarding their medical support and individual healthcare plan
- if agreed during discussions with parents/carers, be encouraged to manage their own health needs and medications
- if agreed during discussions with parents/carers, have access to their own medicines and relevant devices

Approval Date	01/02/2023	Review Date	31/01/2024
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